



Please let us know any concerns:

Date:	
Your name in full:	
Nature of contact with Roald Dahl's Marvellous Children's Charity:	
The address at which we can contact you about your complaint <i>Please let us know if your address changes whilst your complaint is being considered</i>	
Telephone Number:	
E-mail address:	
How would complainant prefer to be contacted:	

About your complaint

Please provide as much information about your case as you can – this may help speed up the process. Please continue on a separate sheet if necessary and attach evidence you have to support your case.

If the complainant prefers to remain anonymous it must be raised with the CEO
If the issue is considered to involve safeguarding then it must be explained to them that anonymity cannot be requested.

What action have you already taken to attempt to resolve your complaint?

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What response have you received and from whom?

What is it about the response that is not satisfactory?

Please say what outcome you would wish your formal complaint to achieve. Please note that the Charity has a no monetary compensation policy.

Signature & Date

Please send this form to:
Chief Executive
Roald Dahl's Marvellous Children's Charity
17, Chiltern Business Centre
63-65 Woodside Road
Amersham, Bucks.
Postcode: HP6 6AA